

**DE SOTO PUBLIC LIBRARY BOARD OF TRUSTEES**

**REGULAR MEETING**

**MONDAY, SEPTEMBER 11, 2023**

**CALL TO ORDER**

The meeting was called to order by President Jillian Lutz at 7:01 p.m.

**Roll Call:** Board members present: Jillian Lutz, Connie Krizek, Aleen Davis, Joni Roland, Ashley Jennings, Ed Sacco and director Karen Graham. Board members absent: Michael Lowry, Terri Walker and Beverly Wilson.

**Guests:** Autumn Blanchard and Janice Butcher

**Acceptance of Agenda:** Agenda was accepted as present. Motion made by Aleen Davis. Seconded by Ashley Jennings.

**APPROVAL OF MINUTES**

Minutes were approved as presented. Motion made by Joni Roland. Seconded by Connie Krizek.

**PUBLIC COMMENTS:** None

**FINANCIAL REPORT**

Karen presented the August Financial Report. It was accepted as presented. Motion made by Connie Krizek. Seconded by Joni Roland.

Karen presented the 2023-24 Salary Schedule. It was accepted as presented. Motion made by Aleen Davis. Seconded by Joni Roland.

Karen asked for the salary schedules to align with the fiscal year. Motion made by Ashley Jennings. Seconded by Ed Sacco.

Karen reported the 48 month CD is up for renewal. Motion made to renew for 13 months at 4.42 APY/4.35 APR. Motion made by Aleen Davis. Seconded by Joni Roland.

**DIRECTOR'S REPORT**

Karen reported the library is again offering free library cards to all students, educators, counselors, and administrators in the De Soto School District, Sunrise School District and St. Rose. In addition, the library is running a special on non-resident library cards for September (Library Card Sign-Up Month). Non-residents can renew or apply for a card for \$25, \$5 off regular price.

Karen reported the library was the recipient for the second year of funds from Trinity Episcopal Church in the amount of \$450 to fund non-resident library cards for Parents as Teachers families.

The library will have two booths at the De Soto Chamber of Commerce Fall Festival. They will have a food booth offering pulled pork sandwiches, hamburgers, and a kids pack with a hotdog. Pierce Farms generously donated 16-20 lbs of pork roast. They will also have their regular booth with give aways.

The first payment of ARPA funds has been received by the Office of Administration totaling \$224,267.00.

The report was accepted as presented. Motion made by Joni Roland. Seconded by Ashley Jennings.

### **OLD BUSINESS**

Karen reported that the new roof project has started. Meinershagen anticipated approximately 5 more days to complete the laying of the roof. When this part is finished, the sheet metal work will begin.

### **NEW BUSINESS**

Karen asked for permission to close the library on Monday, October 9<sup>th</sup>, for a staff development day. She stated that because this is Columbus Day, many patrons already expect the library to be closed. She would like to complete CPR/AED recertification training, intruder training, and homeless training. Motion made to approve the closure. Motion made by Connie Krizek. Seconded by Ashley Jennings.

There being no further business the meeting was adjourned by President Jillian Lutz at 7:58 p.m. Motion made by Aleen Davis. Seconded by Ed Sacco.

Respectfully submitted,

Karen Graham

Library Director

