

**MINUTES OF
DE SOTO LIBRARY BOARD
MAY 8, 2023**

CALL TO ORDER

The meeting was called to order by Jillian Lutz at 7:00 p.m.

Roll Call: Board members present: Jillian Lutz, Connie Krizek, Ashley Jennings, Aleen Davis, Terri Walker, Joni Roland and Director Karen Graham. Quorum established. Board members not in attendance: Mike Lowry, Ed Sacco, Beverly Wilson

Guests: Autumn Blanchard and Janice Butcher

Acceptance of Agenda: Agenda was accepted as presented. Motion to accept made by Terri Walker, seconded by Ashley Jennings.

APPROVAL OF MINUTES

Minutes were approved as presented. Motion to accept made by Aleen Davis and seconded by Joni Roland.

PUBLIC COMMENTS: None

FINANCIAL REPORT

Financial report was approved as presented by Karen Graham. Motion to accept made by Joni Roland and seconded by Terri Walker.

DIRECTOR'S REPORT

Highlights of month:

*Free table has been removed. Library will accept book donations by appointment only.

*Karen is submitting invoices and copies of checks for repayment by the Office of Administration for the ARPA Grant.

*Karen will be revising three policies to be in compliance with the Secretary of State's new Administrative Rule. She will have those at the June Board Meeting for approval at the July Board Meeting.

*Report was accepted as presented. Motion to accept made by Joni Roland and seconded by Ashley Jennings.

OLD BUSINESS

Meinershagen is anticipating beginning the roofing project on Monday, May 15, 2023.

NEW BUSINESS

SMCI submitted a contract for a one or three year planned maintenance contract. The board reviewed both options and voted to approve the three year contract. Motion was made to accept the three year contract by Joni Roland and seconded by Terri Walker. Vote was unanimous.

ADJOURNMENT

There being no further business a motion was made to adjourn at 7:31 p.m. Motion made to adjourn by Aleen Davis and seconded by Joni Roland.

Respectfully submitted,

Karen Graham, Library Director